



**U.S. Department of Housing and Urban Development
TRAINING EVALUATION**

Name: _____ **Organization:** _____

E-Mail: _____ **Phone #** _____

Course Title: _____

Course Date: _____ **Course Location:** _____

Instructions: Circle the appropriate response and provide comments on the back page.

How long have you been responsible for the activity for which this training was designed?

- (1) 0-12 months (2) 1-2 years (3) 3-4 years (4) 5-10 years (5) over 10 years

What type of organization do you represent?

- (1) City/County (2) State (3) Nonprofit (4) HUD Staff (5) Other: _____

Overall, how would you rate the quality and effectiveness of this training?

- (1) Poor (2) Acceptable (3) Fair (4) Good (5) Excellent

	Strongly Disagree			Strongly Agree	
The Course					
1. The course objectives were achieved.	1	2	3	4	5
2. The course content was relevant to the work of my organization.	1	2	3	4	5
3. The exercises and discussions reinforced the content of the lecture.	1	2	3	4	5
4. The subject matter was well organized.	1	2	3	4	5
5. Regarding the level of difficulty, I thought the training was:					
					Too easy
					Just right
					Too difficult
6. Regarding the length of the course, I thought the training was:					
					Too short
					Just long enough
					Too long
Training Materials or Workbook					
7. The training materials contributed positively to the course and my learning.	1	2	3	4	5
8. I will use the training materials as a reference tool once I get home.	1	2	3	4	5
Facilities					
9. The training facility was comfortable, well located, and conducive to learning.	1	2	3	4	5
Instructors					
10. Instructor #1 Name:					
Had a strong knowledge of the subject.	1	2	3	4	5
Was prepared and the presentation was organized.	1	2	3	4	5
Delivery technique was effective.	1	2	3	4	5
11. Instructor #2 Name:					
Had a strong knowledge of the subject.	1	2	3	4	5
Was prepared and the presentation was organized.	1	2	3	4	5
Delivery technique was effective.	1	2	3	4	5
Knowledge and skill level					
	None			High	
12. My knowledge/skill level in the applicable subject before the course.	1	2	3	4	5
13. My knowledge/skill level in the applicable subject after the course.	1	2	3	4	5

PLEASE ANSWER THE ADDITIONAL QUESTIONS ON THE BACK OF THIS FORM

How do you think that this course will help you to improve the operations or outcomes of your HUD Programs?

What would you suggest to improve this training?

What future types of HUD training would be beneficial to you?

Do you know of another local training facility that we should consider in the future?

What future types of HUD technical assistance would be beneficial to your organization?

What types of improvements to this HUD system would be beneficial?

Other comments or suggestions: